

## INSTRUCTIONS FOR AUTHORS

The Journal of Japanese Society of Nursing and Health Care invites original manuscripts which contribute to advancement in nursing and health care.

### TYPES OF THE MANUSCRIPT

**Original article:** Research report of unique and innovative findings with academic value and substantial contribution to advancement in nursing and health care. It should be approximately 5000 words (not counting the abstract, references, tables and/or figures)

**Brief report:** Tentative report with same attributes as Original article. It should be approximately 2500 words (not counting the abstract, references, tables and/or figures)

**Review article:** Comprehensive literature review of a specific topic in nursing and health care with practical value and credibility. It should be approximately 5000 words (not counting the abstract, references, tables and/or figures)

**Material:** Research or non-research article with potential to contribute to advancement in nursing, health care, and welfare. It should be approximately 5000 words (not counting the abstract, references, tables and/or figures)

### STYLE OF THE MANUSCRIPT

Manuscripts should follow the style of the Publication Manual of the American Psychological Association, 6th edition (2009) and the “Recommendations for the conduct, reporting, editing, and publication of scholarly work in medical journals” advocated by the International Committee of Medical Journal Editors (ICMJE) as presented at <http://www.icmje.org/>.

### CONTENTS OF THE MANUSCRIPT

The length of any article type (including references, tables and appendices) should not exceed 24 manuscript pages.

Manuscript should be presented in the following order:

(i) title page, (ii) abstract and keywords, (iii) text, (iv) acknowledgements, (v) references, (vi) figure legends, (vii) tables (each table complete with title and footnotes) and (viii) figures. Footnotes to the text are not allowed and any such material should be incorporated into the text as parenthetical matter.

### Title Page

Use title page template which is downloadable at <http://www.jsnhc.org/contentpages/toukougitei/toukouapplyEN.html>.

The title should be short, informative and contain the major key words. Do not use abbreviations in the title.

### Abstract and key words

Structured abstract in 250 or fewer words is required for original article. The abstract should consist of the purpose, basic procedures, main findings, and principal conclusions under separate headings of Aim, Methods, Results, and Conclusions. Divide the abstract with the headings: Aim, Methods, Results, and Conclusions. The abstract should not contain abbreviations or references.

Five or less key words, for the purposes of indexing, should be supplied below the abstract, in alphabetical order, and should be taken from those recommended by the *Index Medicus* Medical Subject Headings (MeSH) browser list at <http://www.nlm.nih.gov/mesh/meshhome.html>

### Text

Authors should use the following subheadings to divide the sections of their manuscript: Introduction, Methods, Results and Discussion.

### Acknowledgements

The source of financial grants and other funding must be acknowledged, including a frank declaration of the authors' industrial links and affiliations. The contribution of colleagues or institutions should also be acknowledged.

Personal thanks and thanks to anonymous reviewers are not appropriate.

### References

The author-date system of referencing as shown in the *Publication Manual of the American Psychological Association* is used (examples are given below). In the text give the author's name followed by the year in parentheses: Smith (2000). If there are two authors use 'and': Smith and Jones (2001); but if cited within parentheses use '&': (Smith & Jones 2001).

In the reference list, cite the names of all authors when there are three or fewer; when four or more, list the first three followed by *et al.* All citations

mentioned in the text, tables or figures must be listed in the reference list.

Names of journals should be abbreviated in the style used in *Index Medicus*.

Authors are responsible for the accuracy of the references.

#### *Journal article*

Vega K.J., Pina I. & Krevsky B. (1996). Heart transplantation is associated with an increased risk for pancreatobiliary disease. *Ann Intern Med*, 124, 980983.

#### *Book*

Ringsven M.K. & Bond D. (1996). *Gerontology and leadership skills for nurses*, 2nd ed. Albany, NY: Delmar Publishers.

#### *Chapter in a book*

Phillips S.J. & Whisnant J.P. (1995). Hypertension and stroke. In: J.H. Laragh & B.M. Brenner (Eds), *Hypertention: pathophysiology, diagnosis, and management* (2nd ed., pp. 465478). New York: Raven Press.

#### *Non-English journal article, title translated into English*

Kondoh Y. (2001). Effects of flexed posture with boundaries following endotracheal suction in very low birth weight infants [in Japanese]. *J Jpn Acad Nurs Sci*, 21(3), 1120.

### **ENGLISH EDITING**

Authors whose first language is not English are required to have their manuscript edited by a native English speaker prior to submission.

### **SUBMISSION**

An original set of title page, text, table(s), figure(s), photo(s) and 3 sets of their photocopies (delete authors' name, affiliation, member ID, and contact information from the photocopies) should be submitted along with a declaration sheet via postal registered mail. Digital data will be submitted after acceptance for publication.

### **OFFPRINTS**

A minimum of 50 offprints will be provided upon request, at the author's expense. Number of ordering offprints should be provided on Title Page.

### **PUBLICATION FEES**

Publication fees are charged for all types manuscripts expect for solicited article.